

SUN LIFE FAMILY HEALTH CENTER JOB DESCRIPTION

JOB TITLE: CERTIFIED DIABETES EDUCATOR

REPORTS TO: MEDICAL DIRECTOR

STATEMENT OF PURPOSE:

The Certified Diabetes Educator (CDE) possesses clinical expertise in care related to diabetes management and other chronic diseases.

ESSENTIAL FUNCTIONS:

1. Provide outpatient diabetes and self-management training and education to type 1, type2, and gestational diabetic patients. Education includes, but is not limited to, signs/symptoms and respective treatments for hyperglycemia, hypoglycemia, DKA, HHNK, and sick day therapies.
2. Plan, develop, and implement individual and group diabetes education for adults, pediatrics, and their families and caregivers.
3. Instruct patients in the Standards of Care for diabetes.
4. Provide nutritional counseling for weight control and disease management.
5. Deliver patient education as needed or as directed by the Provider.
6. Perform assessments and data collections, establishes outcome criteria; obtains, reviews, and analyzes information in collaboration with patients, family members, and health care team members.
7. Develop collaborative relationships with other departments, services, and community health care agencies to facilitate and support quality diabetes care.
8. Attend outreach activities such as health fairs for diabetes screening and health education.
9. Evaluate the diabetes and health education program on a continuing basis; assesses teaching methods and education material for both staff and families of patients.
10. Monitor and evaluate short and long-term patient responses to therapeutic interventions in collaboration with providers; provides and maintains necessary follow-up for patients and families.

11. Train and educate nursing staff in diabetes and health clinical procedures; coordinates in-service training, continuing education, and other related diabetes and health clinical training.
12. Educate and follow patients with diabetes for control of blood sugar, lipids, renal function and prevention of diabetes complications.
13. Instruct patients and family members on how to administer insulin, self-monitor blood glucose, and medication education.
14. Assist in the development of policies and procedures for diabetes and health education guidelines.
15. Ensure that staff performance reviews are completed by the due date.

ADDITIONAL RESPONSIBILITIES:

16. Maintain professional growth and development through seminars, workshops and professional affiliations to keep abreast of latest trends in field of expertise.
17. Participate in in-service/education regarding Quality Improvement.
18. Perform all other related duties as assigned or requested.

KNOWLEDGE, SKILLS, AND ABILITIES:

- Professional knowledge and skill as a diabetes and health educator
- Ability to investigate and analyze information and to draw conclusions
- In-depth knowledge and understanding of the nature of diabetes and related issues and patient care concerns
- Ability to design, develop, deliver, and evaluate educational programs and materials
- Ability to work and interact with patient care professionals as part of an interdisciplinary team
- Ability to provide technical advise, guidance, and support to professional staff in are of specialty
- Strong interpersonal and communication skills and the ability to work effectively with a wide range of constituencies in a diverse community

EDUCATION AND EXPERIENCE:

- High school diploma or equivalency
- Bachelor of Science in Nursing
- Registered Nurse
- Certified Diabetes Educator

BASIC REQUIREMENTS

Education

- High School Diploma or GED
- Technical Certification: Certified Diabetes Educator

License/Certification

- License: Current Arizona State Registered Nurse
- or**
- years experience in
 - addition to cert/degree;
 - in lieu of cert/degree

Specific Degree

- Degree: Bachelor of Science in Nursing

Skills:

- Bilingual (English-Spanish) Required
- Computer literate
- Typing
- Filing procedures
- Money handling
- Calculator, office machines, etc.

Physical demands

- | | | |
|---|---|--|
| <input type="checkbox"/> Balancing | <input checked="" type="checkbox"/> Carrying | <input type="checkbox"/> Climbing |
| <input type="checkbox"/> Crawling | <input type="checkbox"/> Crouching | <input checked="" type="checkbox"/> Feeling |
| <input checked="" type="checkbox"/> Fingering | <input checked="" type="checkbox"/> Grasping | <input type="checkbox"/> Kneeling |
| <input checked="" type="checkbox"/> Lifting 20 lbs. | <input type="checkbox"/> Pulling | <input checked="" type="checkbox"/> Hearing (communicate) |
| <input checked="" type="checkbox"/> Talking (communicate) | <input type="checkbox"/> Sitting | <input checked="" type="checkbox"/> Standing (mobility) |
| <input checked="" type="checkbox"/> Walking (mobility) | <input type="checkbox"/> Vision: far | <input checked="" type="checkbox"/> Vision: near |
| <input checked="" type="checkbox"/> Vision: color | <input checked="" type="checkbox"/> Vision: depth | <input checked="" type="checkbox"/> Vision: (w/assistance) |

Exposures

- | | |
|--|---|
| <input checked="" type="checkbox"/> Airborne particles | <input checked="" type="checkbox"/> Muscular strain |
| <input checked="" type="checkbox"/> Chemicals | <input checked="" type="checkbox"/> Caustics |
| <input checked="" type="checkbox"/> Electrical current | <input checked="" type="checkbox"/> Fumes |
| <input checked="" type="checkbox"/> Noise | <input checked="" type="checkbox"/> Odors |
| <input checked="" type="checkbox"/> Sharps | <input checked="" type="checkbox"/> Body fluids |

The above statement reflects the general duties considered necessary to perform the principal functions of the job as identified, and shall not be considered as a detailed description of all work requirements that may be inherent in the job.

Employee Signature _____ **Date** _____

Approved by:	
_____	_____
Department Director	Date
_____	_____
C.E.O.	Date