**POSITION SUMMARY**

Performs psychosocial assessments of and on-going direct social work services to patients and families; participates in formulating and implementing discharge plans; identifies unmet psychosocial needs and develops programs to address those needs; participates in educational activities and functions in collaborative care (behavioral health integration into primary care).

**RESPONSIBILITIES**

1. Performs psychosocial assessment of patients and families.
   - Provides introduction and orientation to newly admitted patients/families.
   - Evaluates new admissions by interviewing patients and families, contacting other agencies, if indicated, and reviewing available information.
   - Prepares psychosocial assessments of patients and families using knowledge and understanding of needs of adults/geriatrics.
   - Prepares comprehensive care plans.
   - Participates in interdisciplinary team meetings.
   - Maintains documentation of initial contacts with patient/families and of psychosocial assessments.

2. Formulates and implements psychosocial treatment plans.
   - Employs clinical skills in counseling individuals and families regarding coping/adjusting to illness and placement and discharge planning.
   - Formulates and implements discharge plans.
   - Establishes and maintains professional relationship with patients and families.
   - Incorporates knowledge of community resources and entitlement programs in planning.
   - Negotiates community systems and programs.
   - Collaborates with interdisciplinary team.
   - Implements and continuously evaluates treatment plans.
   - Provides social work services in accordance with required standards.
   - Utilizes knowledge of financial/reimbursement/regulatory systems and requirements in providing services to patients and families.
   - Completes MDS forms, as required.
   - Anticipates needs/problems in case management.
   - Maintains documentation of case activity/data.

3. Identifies unmet psychosocial needs and develops programs to address them.
   - Collaborates with staff to identify unmet needs.
   - Participates with staff in group functioning – Patient Council and other patient/family groups.
   - Coordinates family groups.
   - Utilizes knowledge of Social Work treatment modalities in assessing
program needs.

4. May participate in funding activities to solicit funds from government and private sources to ensure continued program development. May also develop and write funding proposals. Travel to community meetings and/or community resources may be required.

5. Confers with professional, administrative, medical and managerial staff with regard to resolution of problem situations.

6. Functions in collaborative care: behavioral health screening, brief intervention; interaction with primary care physicians; facilitates treatment (pharmaco-therapy, tele-psychiatry and referral to psychiatrist).

7. Performs related duties, as required.

*ADA Essential Functions

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<tr>
<th>REQUIRED EXPERIENCE AND QUALIFICATIONS</th>
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<tr>
<td>• Master’s Degree in Social Work, required.</td>
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<tr>
<td>• NYSED licensed master social worker (LMSW) required within one (1) year of employment, required.</td>
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<td>• Clinical experience, preferred.</td>
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<td>• Valid driver’s license, required.</td>
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Department Head Signature ____________________________ Date ____________

Human Resources Signature ____________________________ Date ____________